



<b>Course Title:</b>	<b>Introduction to Visual Arts</b>		
<b>Course Prefix:</b>	<b>ARTS</b>	<b>Course No.:</b>	<b>1203</b>
		<b>Section No.:</b>	<b>P08</b>
<b>School of Architecture</b>	Department: Architecture <input type="checkbox"/> Construction Science <input type="checkbox"/> Art <input checked="" type="checkbox"/> Digital Media Art <input type="checkbox"/> Community Development <input type="checkbox"/>		
<b>Course Location:</b>	Nathelyne Archie Kennedy Building, Room 115		
<b>Class Meeting Days &amp; Times:</b>	Tuesdays & Thursdays; 2:00-3:20 PM		
<b>Catalog Description:</b>	Credit 3 semester hours. An introductory course that emphasizes an understanding and appreciation for the visual arts (painting, drawing, sculpture, architecture, crafts etc.)		
<b>Prerequisites:</b>	N/A		
<b>Co-requisites:</b>	N/A		
<b>Mode of Instruction:</b>	<input checked="" type="checkbox"/> <b>Face-to-face</b> <input type="checkbox"/> <b>On-line</b> <input type="checkbox"/> <b>Hybrid</b>		
<b>Instructor:</b>	Renée N. Smith, Assistant Professor of Practice		
<b>Office Location:</b>	School of Architecture, Prairie View A&M University, Room 207		
<b>Office Telephone:</b>	(936) 261-9814		
<b>Fax:</b>	(936) 261-9826		
<b>Email Address:</b>	<a href="mailto:rsmith@pvamu.edu">rsmith@pvamu.edu</a>		
<b>U.S. Postal Service Address:</b>	Prairie View A&M University P.O. Box 519 Mail Stop 2100 Prairie View, TX 77446		
<b>Office Hours:</b>	M 11:00am – 2:00pm T 3:30pm – 5:00pm W 11:00am – 2:00pm R 3:30pm – 5:00pm  Students are advised to make appointments with the professor ahead of time and be specific with the subject matter to be discussed. Students must be prepared for their appointment by bringing all applicable materials and information to the meeting.		
<b>Virtual Office Hours:</b>	N/A		

<b>Required Text:</b>	<p>Living with Art, 12th Edition, Michael Getlein</p> <p>McGraw-Hill Connect Art online  Link: <a href="https://connect.mheducation.com/class/r-smith-fall-2019-12">https://connect.mheducation.com/class/r-smith-fall-2019-12</a></p> <p>It is imperative that you purchase access to Connect. Connect Art gives you access to Assignments, Tests, &amp; Quizzes. When you purchase Connect Art it includes the E-Book.</p>
<b>Optional Text:</b>	N/A
<b>Recommended Text/Readings:</b>	N/A
<b>Learning Resources</b>	<p><b>PVAMU Library:</b>  Telephone: (936) 261-1500; web: <a href="http://www.tamu.edu/pvamu/library/">http://www.tamu.edu/pvamu/library/</a>  Use the Reference Desk at the library where the staff is eager to guide your research. They can orient you to hard copies and on-line resources.</p>
	<p><b>University Bookstore:</b>  Telephone: (936) 261-1990  web: <a href="https://www.bkstr.com/Home/10001-10734-1?demoKey=d">https://www.bkstr.com/Home/10001-10734-1?demoKey=d</a></p>
	<p><b>The Writing Center</b>  Telephone: (936) 261-3700  The Writing Center's goal is to provide a friendly, stress-free environment for students from all over campus to meet with a consultant and talk about writing of all types. They provide a responsive audience and advice from experienced writers in sessions generally lasting thirty to forty-five minutes. Sessions of this length offer time to work individually with students on any aspect of the writing process: from brain storming and drafting, to revising and proofreading. They will explore ways to improve a student's overall writing skills. They do NOT proofread or edit for students, but instead teach proofreading and editing techniques. Their goal is to: make a better writer for the long term.</p>
	<p><b>Student Academic Success Center</b>  Telephone: (936) 261-1040  Student Academic Success Center identifies academic and social roadblocks that interfere with persistence and timely graduation of PVAMU students. SASC informs campus-wide policies by staying current with retention literature and best practices. Further, SASC develops programs and services that are specifically aimed at continuing the academic success of the first year. We strive to provide PVAMU students with "<i>Navigation to Graduation</i>".</p>

**The Tutoring Center**

John B. Coleman Library in Room 209

Telephone: (936) 261-1561

Hours: Monday through Thursday 12 pm to 9 pm and Friday from 8 am to 5 pm.

Email: [AEtutoring@pvamu.edu](mailto:AEtutoring@pvamu.edu)Open to **all** undergraduate students enrolled for credit in targeted PVAMU courses. offers help for:

- ✦ Microeconomics, Macroeconomics
- ✦ Management Information Systems
- ✦ History, Government
- ✦ Statistics, Basics – Calculus II
- ✦ Psychology, Sociology
- ✦ English (Basics – Freshman Comp II), Speech
- ✦ Spanish I&II
- ✦ Biology (Pre-Med, Pre-Nursing)
- ✦ Chemistry (Bio & Nursing Majors)
- ✦ Physics
- ✦ Materials & Science

**Course Goals and Overview:**

This is a semester intensive study of the visual arts meant to introduce you to basic concepts, theories, methods, techniques, and histories in art. The first half of the course will focus on the definition of art, themes, elements, principles, two-dimensional media, and three-dimensional media. The second half will cover art history from prehistoric to contemporary art. The goal of the course is to help the student develop an appreciation for the Visual Arts and strengthen the student's critical thinking skills through an exploration of artistic themes, context and meaning, and iconography.

**Course Outcomes/Learning Objectives****At the end of this course, the students will:**

	Identify and classify major works of art
<b>Critical Thinking Skills</b>	Identify Elements and Principles of Art and understand how they are used
<b>Critical Thinking Skills</b>	Explain materials, tools, and techniques used to create Art
<b>Social Responsibility, Communication</b>	Demonstrate a general knowledge of Art history from the Ancient to the Post Modern
<b>Social Responsibility</b>	Research an artist and his/her work to understand the artist's impact on society
<b>Teamwork, Communication</b>	Apply appropriate teamwork strategies to complete a group research project and present the research findings.

**Course Requirements & Evaluation Methods**

This course will utilize the following instruments to determine student grades and proficiency of the learning outcomes for the course.

**Exams:** written tests designed to measure knowledge of presented course material

**Homework:** assignments designed to supplement and reinforce course material

**Projects:** individual and group research assignments designed to measure ability to apply presented course material and communicate, visually and verbally, the purpose/message of the end result

**Class Participation:** daily attendance and participation in class discussions

### Grading Matrix

Instrument	Value (points or percentages)	Total
Class Participation/Attendance	10%	
Homework	30%	
Projects/Exams	30%	
Final	30%	
<b>Total:</b>	100%	<b>100</b>
<b>Grade Determination:</b>	A = 90-100 points B = 80–89 points C = 70–79 points D = 60–69 points; F = 59 points or below	

### Course Procedures

<b>Taskstream</b>	Taskstream is a tool that Prairie View A&M University uses for assessment purposes. One of your assignments may be considered an "artifact," an item of coursework that serves as evidence that course objectives are met. More information will be provided during the semester, but for general information, you can visit Taskstream via the link in eCourses.
<b>University Attendance Policy:</b>	Prairie View A&M University requires regular class attendance. Excessive absences will result in lowered grades. Excessive absenteeism, whether excused or unexcused, may result in a student's course grade being reduced or assignment of a grade of "F." Absences are accumulated beginning with the first day of class.
<b>Instructor's Attendance and Participation Policy</b>	To be early is to be on time. To be on time is to be late. To be late is to be locked out. Once roll is called, general questions and/or announcements are addressed, and lecture has begun, the door to the classroom will be locked. Due to the design of the building, you are more than welcome to sit outside of the classroom and take notes. However, for safety concerns, you cannot block the doorway. All other attendance issues will follow the University guidelines.

**Personal Conduct**

Students who are absent for University Business must notify the professor BEFORE they leave. In addition, you must provide a copy of an official University Excuse letter. If for whatever reason, you are unable attend class, it is your responsibility to know what you have missed. Check Connect Art and eCourses for any assignment updates BEFORE you attend the next class period. Students and faculty are expected to conduct themselves in ways that support individual learning and the learning of others. To that end members of the classroom community will conduct themselves in a professional and ethical manner to achieve these objectives. Any conduct construed to interfere with the learning opportunities of members of the class may result in the removal of the student from the class for that day. Repeated inappropriate conduct will result in permanent removal from the class. You are expected to adhere to the following specific guidelines:

1. During regular class periods all students are expected to dress appropriately in accordance with university regulations so that no disruptions in the learning experience will occur.

2. Dress Code for Presentations: Although there is no formal dress code for the university, you must dress accordingly for all formal presentations in this class (Final Portfolio Presentation). The dress code for that day is business casual:

**Men:** Khaki or dark pants, neatly pressed. No cargo pants or patterned pants are allowed. Pressed long-sleeved, buttoned solid shirt. Polo style shirts, unwrinkled, are appropriate as well. Shirt must be tucked into the pants. If possible, wear leather belt and leather shoes. Athletic shoes and rubber-soled shoes are inappropriate. Hair and facial hair should be neat and presentable. You must wear dress socks!

**Women:** Dark skirt or pants. Khaki pants are acceptable. No cargo pants. Skirt should fall 2 inches above the knee or lower. Buttoned solid shirt. Sweaters are appropriate. Miniskirts and cleavage are inappropriate. Shoes should be dark in color. Height of the heel should not exceed 2.5 to 3 inches. Stilettos are inappropriate. Jewelry should be minimal and not overwhelming: no large earrings, necklaces, and bracelets. Hair must be neat and presentable and make-up should not be dramatic.

3. No food or drink is allowed in the classroom at any time.

4. Cellular telephones are to be turned off or put on silent ring tone during the class period. Texting is strictly prohibited during the class period. No "ear phone" units will be allowed. If your cell phone rings during the lecture or you are texting you are subject to losing points on the next assignment that is due. Cell phone use is only permitted at the direction of the professor.

5. Laptops must emit no noise. Make sure your laptop is warmed up and your battery charged before class starts. A laptop is allowed only for taking notes or accessing relevant course material during the class. Checking email, playing a game, messaging and other

	<p>non-class related activities are not allowed at any time. Any person caught using laptops for non-class related activities will be subject to losing points on the next assignment that is due.</p> <p>6. Harassment of your fellow students of any kind will not be tolerated</p> <p><b>No children, friends, family members or guests are allowed in the class without prior approval.</b></p>
<b>Conduct of the Class and Care of the Facility</b>	<p>Please note the following rules for the conduct of the class.</p> <ol style="list-style-type: none"> <li>1. Class will begin at the appointed time.</li> <li>2. Class is dismissed when so indicated by the instructor. Students are expected to be on time and stay throughout the entire class period. Leaving the classroom before the class is dismissed without prior approval from the instructor will result in an absence for that day.</li> <li>3. All class members are required to keep the classroom in a clean and orderly manner to facilitate the number of students using it each day.</li> <li>4. Handouts and Courses Resources will be posted to eCourses and/or Connect Art. It is your responsibility to download and print the course resources. Connect.mheducation.com</li> </ol>
<b>Submission of Assignments:</b>	<p>All assignments will be posted on Connect Art. All work is to be turned in BEFORE or on the due date during class via Connect Art. Be mindful of all due dates. You will not be reminded when work is due. NO LATE WORK WILL BE ACCEPTED. Do not beg for extra credit particularly at the end of the semester because none will be assigned.</p> <p>It is your responsibility to make sure that you can log onto eCourses to access the Connect Art Course Page. No exceptions will be made for those who do not attend to this matter. If you are having trouble with eCourses, call IT, 936-261-2525 and get it resolved quickly.</p>
<b>Formatting Documents:</b>	<p>Microsoft Word is the standard word processing tool used at PVAMU. If you're using other word processors, be sure to use the "save as" tool and save the document in either Rich-Text or plain text format. THE ONLY FILE FORMATS THAT WILL BE ACCEPTED ARE: Microsoft Word (.doc or .docx), Text files (.txt or .rtf), PDFs, and PowerPoint (when required). Any file not submitted in those formats with the correct file name WILL NOT BE GRADED.</p> <p>All file names must include your last name, underscore, first initial, underscore and title of the assignment. For example, for the first assignment: Moore_T_Frida.doc. ANY FILE NOT SAVED IN THE CORRECT MANNER WILL NOT BE GRADED.</p>
<b>Exam Policy:</b>	<p>Exams should be taken as scheduled. No makeup examinations will be allowed except under documented emergencies (See Student Handbook). There is no make-up for the final.</p>
<b>University Rules and Procedures</b>	

<b>Disability Statement (See Student Handbook):</b>	Students with disabilities, including learning disabilities, who wish to request accommodations in class should register with the Services for Students with Disabilities (SSD) early in the semester so that appropriate arrangements may be made. In accordance with federal laws, a student requesting special accommodations must provide documentation of their disability to the SSD coordinator. Students should also inform the instructor of their need for accommodations immediately at the outset of the course so that a solution designed to being successful in class can be produced.
<b>Academic Misconduct (See Student Handbook):</b>	You are expected to practice academic honesty in every aspect of this course and all other courses. Make sure you are familiar with your Student Handbook, especially the section on academic misconduct. Students who engage in academic misconduct are subject to university disciplinary procedures.
<b>Forms of Academic Dishonesty:</b>	<ol style="list-style-type: none"> <li>1. Cheating: deception in which a student misrepresents that he/she has mastered information on an academic exercise that he/she has not mastered; giving or receiving aid unauthorized by the instructor on assignments or examinations.</li> <li>2. Academic misconduct: tampering with grades or taking part in obtaining or distributing any part of a scheduled test.</li> <li>3. Fabrication: use of invented information or falsified research.</li> <li>4. Plagiarism: unacknowledged quotation and/or paraphrase of someone else's words, ideas, or data as one's own in work submitted for credit. Failure to identify information or essays from the Internet and submitting them as one's own work also constitutes plagiarism.</li> </ol>
<b>Nonacademic</b>	The university respects the rights of instructors to teach and students to learn. Maintenance of these rights requires campus conditions that do not impede their exercise. Campus behavior that interferes
<b>Misconduct (See Student Handbook)</b>	with either: (1) the instructor's ability to conduct the class; (2) the inability of other students to profit from the instructional program, or (3) campus behavior that interferes with the rights of others will not be tolerated. An individual engaging in such disruptive behavior may be subject to disciplinary action. Such incidents will be adjudicated by the Dean of Students under nonacademic procedures.
<b>Sexual misconduct (See Student Handbook):</b>	Sexual harassment of students and employers at Prairie View A&M University is unacceptable and will not be tolerated. Any member of the university community violating this policy will be subject to disciplinary action.
<b>Student Academic Appeals Process</b>	Authority and responsibility for assigning grades to students rests with the faculty. However, in those instances where students believe that miscommunication, errors, or unfairness of any kind may have adversely affected the instructor's assessment of their academic performance, the student has a right to appeal by the procedure listed in the Undergraduate Catalog and by doing so within thirty days of receiving the grade or experiencing any other problematic academic event that prompted the complaint.

### Technical Considerations for Online and Web-Assist Courses

<b>Minimum Hardware and Software Requirements</b>	Pentium with Windows XP or PowerMac with OS 9 -56K modem or network access -Internet provider with SLIP or PPP -8X or greater CD-ROM -64MB RAM -Hard drive with 40MB available space -15" monitor, 800x600, color or 16 bit -Sound card w/speakers -Microphone and recording software -Keyboard & mouse -Netscape Communicator ver. 4.61 or Microsoft Internet Explorer ver. 5.0 /plug-ins <b>-Participants should have a basic proficiency of the following computer skills:</b> ·Sending and receiving email ·A working knowledge of the Internet ·Proficiency in Microsoft Word ·Proficiency in the Acrobat PDF Reader ·Basic knowledge of Windows or Mac O.S.
<b>Netiquette (online etiquette):</b>	Students are expected to participate in all discussions and virtual classroom chats when directed to do so. Students are to be respectful and courteous to others in the discussions. Foul or abusive language will not be tolerated. When referring to information from books, websites or articles, please use APA standards to reference sources.
<b>Technical Support:</b>	Students should call the Prairie View A&M University Helpdesk at 936-261-2525 for technical issues with accessing your online course. The helpdesk is available 24 hours a day/7 days a week. For other technical questions regarding your online course, call the Office of Distance Learning at 936261-3290 or 936-261-3282
<b>Communication Expectations and Standards:</b>	All emails or discussion postings will receive a response from the instructor, usually within 48 hours. Urgent emails should be marked as such. Check regularly for responses. You can send email anytime that is convenient to you, but the instructors will check their email messages continuously during the day throughout the work-week (Monday through Friday) during normal office hours. Instructors should respond to email messages during the work-week by the close of business (5:00 pm) on the day following <b>their receipt</b> of them. Emails received on Friday will be responded to by the close of business on the following Monday.

<b>COURSE OUTLINE: EVENT AND LECTURE SCHEDULE</b>			
This schedule is subject to change as the semester proceeds in order to cover the most important material in the time allotted. Any revisions will be duly noted and announced in class. All referenced readings are taken from the required text.			
	<b>Registration/Assembly Dates</b>		<b>Dates exam scores will be posted</b>
	<b>Key Dates</b>		<b>Holidays</b>
	<b>Graduation Applications</b>		<b>Guest lectures</b>
	<b>Dates for Exams</b>		<b>Project Team Workshop</b>
<b>16 WEEK CALENDAR</b> <i>Insert general topics and assignments.</i> 			

<b>Week One: Topic</b> <b>August 28-30, 2019</b>		
Chapter (s):		
Assignment (s):		
<b>University Events:</b> 	<b>August 28-30, 2019</b>	<b>LATE REGISTRATION/ADD-DROP COURSE PERIOD</b>
	<b>August 26-September 3, 2019</b>	<b>Attendance Reporting Period (NS/SH) Students who do not attend class during this period will have their courses removed and financial aid reduced or cancelled</b>
	<b>August 29, 2019 [Thursday]</b>	<b>Preparing Productive Panthers “P3” Event and 4<sup>th</sup> Annual Job Fair</b> 10:00 am-2:00 pm; Willie A. Tempton Memorial Center–Grand Ballroom, 2 <sup>nd</sup> Floor), Workshops: <ul style="list-style-type: none"> <li>• Resume Workshop</li> <li>• Elevator Pitch w/ a twist</li> <li>• Social-Media Burst (Reviewing Social Media)</li> <li>• Professional Headshots</li> <li>• Dress for Success</li> </ul>
	<b>August 30, 2019 [Friday]</b>	<b>Final Day to Register without late fee</b>
<b>Week Two: Topic</b> <b>September 2-6, 2019</b>		
Chapter (s):		
Assignment (s):		
<b>University Events:</b> 	<b>September 2, 2019 [Monday]</b>	 <b>LABOR DAY (University Closed)</b>
	<b>September 4, 2019 [Wednesday]</b>	<b>GENERAL STUDENT ASSEMBLY: All students to attend. (TO BE CONFIRMED; Time to be announced.)</b>
<b>Week Three: Topic</b> <b>September 9-13 2019</b>		
Chapter (s):		
Assignment (s):		
<b>University Events:</b>	<b>September 11, 2019 [Wednesday]</b>	<b>CENSUS DATE (12<sup>TH</sup> CLASS DAY): COURSE RESERVATIONS CANCELLED FOR NON-PAYMENT.</b>
		<b>LAST DAY TO WITHDRAW FROM COURSE WITHOUT ACADEMIC RECORD. (Note: A Financial Record will still exist)</b>
		<b>LATE DEADLINE FOR GRADUATING UNDERGRADUATES TO SUBMIT APPLICATION FOR TUITION REBATE</b>

	September 12, 2019 [Thursday]	<b>NOTE!</b> WITHDRAWAL FROM COURSES “WITH ACADEMIC RECORD” (W) BEGINS. END ON NOVEMBER 1, 2019.
<b>Week Four:</b> Topic <b>September 16-20, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 	September 18, 2019 [Wednesday]	 SOA Construction Science Career Fair: 9:00 AM- 3:00 PM held in the Kennedy Architecture Building & Fabrication Center
<b>Week Five:</b> Topic <b>September 23-27, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 	September 25, 2017 [Monday]	<b>NOTE!</b> 20 <sup>TH</sup> CLASS DAY
<b>Week Six:</b> Topic <b>September 30-October 4, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 		
<b>Week Seven:</b> Topic <b>October 7-11, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 		
<b>Week Eight:</b> Topic <b>October 14-18, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 		
<b>Mid-Term Exam</b> 	<b>October 17-19, 2019</b>	
<b>Week Nine:</b> Topic <b>October 21-25, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 	October 22, 2019 [Tuesday]	 MID-TERM EXAM GRADES DUE
<b>Week Ten:</b> Topic		

<b>October 28-November 1, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 	October 31, 2019 [Thursday]	Final Date to Apply for Fall 2019 Graduation (ceremony participation)
	November 1, 2019 [Friday]	Application for Graduation-Degree Conferral only for Fall 2019 Graduation Begins (no ceremony participation or name listed in the program) Final Day to Withdraw from Course(s) with Academic Record ("W")
<b>Week Eleven: Topic November 4-8, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 		
<b>Week Twelve: Topic November 11-15, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 	November 11, 2019 [Tuesday]	<b>NOTE!</b> Priority Registration for continuing students for Spring and Summer semesters
<b>Week Thirteen: Topic November 18-22, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events: 		
<b>Week Fourteen: Topic November 25-29, 2019</b>		
Chapter (s):		
Assignment (s):		
University Events:  	November 28-29, 2019 [Thursday-Saturday]	<b>NOTE! THANKSGIVING DAY (UNIVERSITY CLOSED)</b> Instructors are to begin restoring studios and lecture rooms to original condition prior to giving Exam #3, Final Exam or conducting final project reviews/presentations.
<b>Week Fifteen Topic December 2-8, 2019</b>		
Chapter (s):		
Assignment (s):		

<b>University Events:</b> 	<b>December 2-3, 2019</b> <b>Course Review Days</b>	Classes must convene and instructors will prepare students for final exams. Last day of class for Fall Semester 2019 is DECEMBER 3rd! Final Day to Submit Application for Tuition Rebate for Fall Graduation 2019 (Undergraduate Candidates)
	<b>December 3, 2019</b> <b>[Tuesday]</b>	<b>Final Day to Apply for Degree Conferral only for Fall 2019 Graduation (no ceremony participation or name listed in the program)</b> Final Day to Withdraw from the University (from all courses) for the Fall 2019 16-week
<b>Week Sixteen</b>		
	<b>December 4-10, 2019</b> <b>[Wednesday-Tuesday]</b>	<b>FINAL EXAMINATION PERIOD</b>
	<b>December 12, 2019</b> <b>[Thursday]</b>	<b>FINAL GRADES DUE FOR GRADUATION CANDIDATES (12:00 p.m.) – Fall 2019 16-week session</b>
	<b>December 14, 2019</b> <b>[Saturday]</b>	<b>COMMENCEMENT</b>
	<b>December 17, 2019</b> <b>[Tuesday]</b>	<b>FINAL GRADES DUE FOR ALL STUDENTS</b>

In order to assure that you have read over this entire document you are required to sign the Statement of Agreement on the final page of the syllabus and return it at the start of second class period. This will be our contract that you have read over the entire syllabus and that you understand what is expected of you in this class.

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### STATEMENT OF AGREEMENT

I have read the Course Syllabus for **ARTS 1203** for the Fall Semester 2019, including the Class Lecture and Event Schedule, and agree to abide by the conditions for the class as spelled out in this document. My signature indicates my personal commitment to meeting the course objectives and succeeding in this educational endeavor.

\_\_\_\_\_  
Signature-Student

\_\_\_\_\_  
Student name (Please print neatly)

\_\_\_\_\_  
Student ID #

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature-Instructor

\_\_\_\_\_  
Instructors name

\_\_\_\_\_  
Date

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**RETURN THIS PAGE FROM THE SYLLABUS TO THE INSTRUCTOR TO COMPLETE YOUR ENROLLMENT IN THIS COURSE.**

RECEIVED WITH STUDENT'S SIGNATURE: \_\_\_\_\_

ENTERED INTO GRADE BOOK: \_\_\_\_\_

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